

Opening Prayer

Let us come into God's presence:

May The Father be with us, that he may defend us;
Within us, that he may sustain us;
Before us, that he may lead us;
Behind us, that he may protect us;
Above us, that he may bless us;

We place this time of prayer, study and sharing under his loving and tender care. May he be in our minds, so we may learn; in our hearts that we may see. Lead, Kindly light! Amen!

Rise Before the House Rises!

Morning readings, commentaries, lives of the saints, Journal... order the day in scheduling book /order the home punctuating the day with prayer:

Midnight/matins...the night watch
3 am/Lauds – prayer before dawn/the coming of the light
6 am/Prime – deliberate beginning
9 am/Terce – blessing
noon/Sext – fervor and commitment
3 pm/None – the shadows grow longer
6 pm/Vespers – lighting the lamp
9 pm/Compline – completing the circle

Year:	2022	2032
HRP:	86	96
BMP:	75	85
AAP:	40	50!

Year:	Age:	Child/school:
1982	Birth!	Denver, CO
1984	age two	Mother's day out once a week, 1988
First Grade	age six	Marcia Carlson
1996	age fourteen	Ninth grade/high school
2000	age seventeen	First year university

Could-it-be...schedule at least a three day annual Retreat for you, with spouse, for spouse over a three year period at either Grand Coteau, LA or St. Charles Retreat Center, Lake Charles, LA...see their websites for offerings! These make superb and holy gifts for Mother's Day, Father's Day, Anniversary, Birthday ...

A Silent Retreat is a complete reordering of our values, priorities and our lives...it's that depth of soul that changes our lives, focuses our efforts and leads us to see the world differently...a way to serve Our Father!

January

February

March

April

May

June

July

August

September

October

November

December

Email: leadkindlylight@bellsouth.net 'Silent Retreat Handouts!' **Website:** www.leadkindlylight.net
J.M.J.

To Do List ~ Ideas ~ Thoughts ~ Envisionings!

Activity Book Categories

Praying unceasing/...In the Year 2032!...

The Year Divided into Monthly Quarters:

January February March, etc.

To Do List/Ideas/Thoughts/Envisionings:

Faith Journey/Journaling:

To read/Discern/study/courses/workshops/retreat centers

Ministry 1: prioritize/order the Family/Home

Ministry 2: Ministries outside of the home

With spouse...pray for & together...

(Master File Category/Paper in the Home; Menu Planning; Child's Master List/Filing Cabinet in their room!)

The Sacrament of Matrimony/Time Well Spent/Retreats Centers, Each Child, Resources (print & electronic) for the home, To study, All schedules/calendars, Extended family (needs & wants), Ritual/tradition, Financial, Enrichments...

Each child...pray for & with...

Planning & discussing their faith formation, church groups, trips, To Read, personal needs/challenges/ options (extra-curricula activities)/enrichments (right & left brain!), schedules coordinated, responsibilities at home, free time (meditation time)!

The Home: Indoor/outdoor/improvements/vehicles

Personal: (Your Biographical Sketch,Vitae, Resume)

Seek out People of Wisdom for wise counsel,/intergenerational, cultures to study pinned on a map by city, state, region, global... places: To study/enjoy ...library videos of countries/places, websites, cuisine, architecture, religion, art, music, science, furniture design! Study at every stage of life – give thought!

Enrichments:

To be fed...ongoing educational/cultural possibilities/online, volunteer opportunities...STAY HUNGRY and serve!

Organizations/Associations:

Who, What, When, Where, Why, How, How much, Evaluate, More Ideas!

Travel:

Business/Enrichments

Family Enrichment/Camps

Extended Family...With or to Visit

Master File Category in Filing Cabinet for All That Paper in the Home!

Personal: ...Contact information for front page of your scheduling book for reference:

- Full name, Home Address, Telephone, Cell, Email, Fax
- Social Security
- Birth certificate
- Blood type, allergy
- Credit card and for-theft-global number
- Savings account
- Driver's license, license plate & vehicle description
- Passport/Visa
- Insurance agent
- Family Doctor/Health Care Provider
- Priest/Clergy Person/Spiritual Advisor
- Lawyer
- Children's Guardians in case of an accident involving parents.
- An elderly parents' information/medical contact information

Automobile:

Auto title; service and repair receipts; purchase documents; warranty info; owners' manual

Correspondence:

- Family
- General
- Special events: Birthdays, graduations, liturgical events

Education/schools/enrichment:

- Personal
- A Family member
- Biographical sketch/vitae/resume

Employment:

Resumes; current pay and benefit information

Faith/prayer/scripture studies/church parish outreach ministries

Family:

- Certificates – birth, death, marriage; social security cards; adoption, divorce and citizenship papers.
- Each child's personal file/color-coordinated
- Journals/calendars
- Family history

Financial Management/Services:

List of important people/bank- name, whom, numbers, hours of operation/departments

Current budget; Personal financial statements; list of financial goals; contents of safety deposit boxes

Bank statements; cancelled checks; bank reconciliations; blank checks. online banking...details to stay current/safe!

Estate Planning and Retirement/Refirement!:

Will; power of attorney; pension plan info; social security documents

Insurance:

Policy number, type of insurance, name of insurance company, beneficiary, face value all policies (home, auto, life, health); Claim papers

Investments/taxes:

Broker and savings statements; investment documents (stocks, bonds, mutual funds); 401K and IRA documents
Prior tax returns; receipts for current year tax deductions; 1099 and W-2 forms

Home:

Mortgage Documents; deed, lease, property tax documents
Maintenance/home repair (receipts)/thoughts on home improvements; take an inventory with photos!

Location of Important Documents:

Full name; date of birth; certificate number and location of certificate
Wills, power of attorney, birth certificates, death certificate, marriage licenses, divorce decrees, social security records, real estate records, automobile records, life insurance policies, safety deposit boxes, church records, military records, papers in case of incapacitation &/or death & other important records.

Medical Resource Book and prescription information

Military and VA:

Enlistment and discharge papers; military award and training certificates; promotion and assignment order

Travel/maps or apps!

Warranties:

FOR MAJOR PURCHASES - Receipts (purchase, service, repair); Owner's manuals

Child's Master list/filing cabinet in their room!

Personal file: Contact information:

Parents full names, employment address/title, all numbers
Home address, telephone, cell, fax, email, house alarm information
Social security
Birth date/birth certificate
Blood type & allergy information
Credit card and for-theft-global-number
Savings account
Driver's license number/license plate # & description of vehicle
Passport

Schools attended:

Special papers
Recognitions/certificates (for framing)
Enrichments ...assessments, testing, options...

Banking: Money management:

To save
Monthly expenses & for the less-fortunate!
To invest

Computer/technological devices instruction

Correspondence:

Parents & immediate family
Events
Extended & Grand family!
General

Dreams...when I grow-up!

Biographical sketch/highlights of educational experiences

Employment/career planning

Enrichments:

Camps/classes/institutes/organizations

Church parish involvement

Medical Resource Book

Photographs to categorize: paper & digital with text

Scheduling books/Journals

Travel

Vehicle

Warranties of purchase

OUR LADY QUEEN OF HEAVEN ELEMENTARY SCHOOL ~ PONTÓN LIBRARY DONATION FORM!

Lady Jackie Bohdan, 3908 Creole St., Lake Charles, LA 70605... email information...O- 477-0430

Today's Date:

Donor/s Presenting the Gift:

Their Contact Information:

Post Address/Zip~

Email Address~

Telephone #~

Amount:

Occasion:

Anniversary ----

Birthday ----

Memorial ----

Other ----

In the Name of:

Notation:

Contact Information/Person/s Receiving Gift Donation Information:

Name:

Post Address/Zip:

Identify Gift:

Books or Materials that are needed _____

A Specific Book or Other _____

Contents of Scheduling Book: could-it-be...

Personal Identification and Credit/Debit Card
Prayer Cards to Share
Pictures of Loved Ones
Personal/Professional Card

Personal Contact Information of self, spouse, all for whom you are responsible:
DOBirth, SSecurity, Passport, DLICENSE License Plate, Checking/Savings Accounts
Medical information:
Doctor/Health Care Provider, Hospital/Health Care Facility, Insurance policy,
Prescription/s, Allergies, Copy of eye glasses/contact lens prescription
Vehicle/s:
Agent, Towing, Road Side Assistance, Mechanic

Monthly Calendar
Weekly Calendar
Address Book:
List pertinent categories with hours of operation...bookstores, library...

Additional Tabs:

- +Special information for days of remembrance: spouse, each child, parents, priest/religious, friends, teacher, employer, mechanic!!
- + Home Tab: projects to execute!
- +Time Well Spent! List of places to go, things to do, people to visit!
- + List of Books To Read/ paper or tablet!

Check Book, Register and Cash

Grocery List Par Excellence!

Gift Cards!

"A Family Heritage Sequence!"

GATHER!

PRESERVE!

SUSTAIN!

MAKE RELEVANT!

Gather Digital and Print Data
such as Photos, Maps, Text or Streaming
and Organize into a Sequence:

1. Country of Origin!
2. Family Genealogy! History!
3. Ancestral Homes! Weddings! Families! Anniversaries!
4. Family Reunions! Remembrances!
5. Necrology: A Register of Death,
Obituary, Death Card, Gravestone.

Lead, Kindly Light!

Anna 'Bernadette' Monlezun-Pontón

Website: www.leadkindlylight.net
click Arthur Avenue/Room by Room!

Email: leadkindlylight@bellsouth.net

Online Resources:

- www.archivists.org/publications
- www.archives.gov/preservation/family-archives
- www.familysearch.org
- www.megansmolenyak.com
- www.robertscovegermanfest.com

Email: leadkindlylight@bellsouth.net 'Silent Retreat Handouts!' **Website:** www.leadkindlylight.net
J.M.J.